

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **11 Dec 2024** these minutes were **confirmed as presented**.

Name:	Maungaraki School Board of Trustees
Date:	Wednesday, 27 November 2024
Time:	6:00 pm to 7:47 pm (NZDT)
Location:	School staffroom, Maungaraki School, 137 Dowse Drive, Maungaraki
Board Members:	Aaron Moore (Chair), Cole Komarkowski, Kim Webby, Lisa Agent, Lizzie Briscoe, Megan Hurley, Matthew Butler, Shane Robinson
Attendees:	Brigitte Ferguson, Darian Schulz, Tania Potaka

1. Opening Meeting

1.1 Prayer and Karakia

1.2 Present and Apologies

1.3 Interests Register

2. Regular Items

2.1 Confirm Minutes

Board Meeting 23 Oct 2024, the minutes were confirmed as presented.



Approved as presented

Approved as presented

Decision Date:	27 Nov 2024
Mover:	Cole Komarkowski
Seconder:	Lizzie Briscoe
Outcome:	Approved

2.2 Action Item List

Due Date	Action Title	Owner(s)
23 Oct 2024	Changes to Yr 7&8 Techonology Status: Completed on 23 Oct 2024	Shane Robinson

Due Date	Action Title	Owner(s)
3 Mar 2025	Solar Panel Battery pack Status: Not Started	Shane Robinson

2.3 Principal's Report

Policies: The Managing Income and Expenditure, Financial Conflicts of Interest and Asset Management and Protection policies were reviewed by Aaron, Shane, Darian and Lizzie, along with the policies that branch from these. No changes were made to these.

Structure: The full school structure was given and will be circulated to staff prior to sending out in the Newsletter. Shane discussed the new staff members coming to Maungaraki School along with those who have resigned.

PD: Shane gave an update on the Maths PD for 2025 and the school has decided to go for two different maths resources. One for years 1-6 and another one for years 7&8



Principals report accepted

Approved Principal report. The resignation was accepted.

Decision Date: 27 Nov 2024
Mover: Matthew Butler
Seconder: Lisa Agent
Outcome: Approved

2.4 Finance Report

- Parent & Activity - donation payments have slowed so so we will be unlikely to meet budget
- Alarms - We have had problems with the alarms and we have moved to a new company. This has cost us however should now settle
- Teachers Salaries - an overspend due to ACC leave and paying for a reliever to cover a teacher
- ESOL - discussed how the funding works and the impact of less ESOL funding for schools

2025 DRAFT BUDGET

- Shane covered off the draft budget. We will receive more in 2025 than we did this year
- A drop in ESOL for 2025. Discussed how the funding works and the impact of less ESOL funding for schools
- Invested in staffing, Support staff and Teachers
- Some extra PD will be covered by the MOE
- The Draft Budget was moved and accepted by the board



Finance report

Approved the Finance report

Decision Date: 27 Nov 2024
Mover: Aaron Moore
Outcome: Approved



Draft Budget - Approved

Approved the 2025 draft budget

Decision Date: 27 Nov 2024
Mover: Lisa Agent

Seconded: Cole Komarkowski
Outcome: Approved

2.5 Property Update

New Block: there are some door handles to replace. Electricity costs have increased and this seems to be due to the new classroom block, probably heating, as this was changed from heat pumps to panel heaters. We are in the processes of reviewing this with the Ministry.

Field: The Ministry did a deal with the council to make good of the field after the new classroom block build was complete. The council is responsible for the laying of the grass. The council is satisfied with the job they have done. We need to engage the council on having the field redone as it is in poor condition.

Tabled

2.6 2024 Strategic Aims Reflection

Shane covered off the Strategic Aims Reflection 2024. Thanks to Brigitte for completing the document.

2.7 Draft 2025 Strategic Aims

We are heading into the second year of our Strategic Plan.

- Our PD focus will be on Literacy and Maths. Kura Ahurea won't be in, we will continue the journey with our own learning.
- STEAM - Arts programme will come under the Waihanga programme in 2025
- Technology - a focus in 2025



Draft Strategic Aims

Approved

Decision Date: 27 Nov 2024

Mover: Aaron Moore

Outcome: Approved

3. Staff

3.1 Resignation

Approved - see movers on principals report



Resignation accepted

Approved resignation

Decision Date: 27 Nov 2024

Mover: Matthew Butler

Seconded: Lisa Agent

Outcome: Approved

4. External Updates

4.1 MCA Update

Hall - The council covers the cost of the external maintenance. MCA cover the cost of internal maintenance. We are waiting on a decision from the council after their review on halls and how this will impact our use.

Locks on the doors - keypad locks will be added to the doors.

4.2 Home & School Update

- Quiz Night was a big success and we raised nearly \$8000
- Have our fundraising from our last Pizza lunch and the Carols night to come in

5. Public Excluded / In Committee

6. Close Meeting

6.1 Close the meeting

Next meeting: Board Meeting - 11 Dec 2024, 6:00 pm

Signature: _____

Date: _____